

**COATESVILLE AREA SCHOOL DISTRICT**  
**SCHOOL BOARD MEETING AGENDA**  
*Coatesville Area Senior High School Auditorium*  
**NOVEMBER 28, 2017 - 7:00 PM**

**OPENING ACTIVITIES**

**1. CALL TO ORDER**

**2. READING OF MISSION STATEMENT**

*The Mission of the Coatesville Area School District, rich in diversity and committed to excellence, is to create innovative educational experiences which are funded by the taxpayers, supported by the community, delivered by dedicated teachers and administrators, to ensure all students will become responsible, contributing global citizens.*

**3. ADVISEMENT**

By notice of the President, Board Members are advised that all votes shall be regarded as roll call votes. The minutes should also note that public notice was given for this meeting in accordance with Act 93 of 1998, Section 1. School Board meetings shall proceed in accordance with School Board policy.

**4. ROLL CALL**

**Board of School Directors**

Dean A. Snyder, President	(Operations Committee)
Ann M. Wuertz, Vice President	(Education & Policy Committees)
Stuart C. N. Deets	(Finance Committee)
Brenda L. Geist	(Operations Committee)
Bashera Grove	(Policy Committee)
James Hills	(Education & Finance Committees)
Laurie C. Knecht	(Operations Committee)
Thomas Siedenbuehl	(Finance & Policy Committees)
Deborah L. Thompson	(Education Committee)

**Administration**

Dr. Cathy Taschner, Superintendent of Schools  
Dr. Kimberly R. Donahue, Assistant to the Superintendent of Curriculum and Learning  
Ronald G. Kabonick, Director of Business Administration  
Karen Hall, Director of Human Resources and School Board Secretary  
Dr. Cynthia Ajemian, Director of Special Education  
Rita Perez, Director of Pupil Services  
Jason Palaia, Director of Elementary and Secondary Education

**Student Representatives**

Jared Elters, Senior Class Representative  
Diamond Marrow, Junior Class Representative

**Solicitor**

Michael I. Levin, Esquire

**5. MOMENT OF SILENCE AND SALUTE TO THE FLAG**

**ADDITIONS, DELETIONS OR MODIFICATIONS TO THE AGENDA**

**APPROVAL OF THE MINUTES**

**RECOMMENDED MOTION:** That the Board of School Directors approves the minutes for the October 24, 2017 School Board meeting subject to any additions, deletions, modifications or clarifications. (*Enclosure*)

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote:

**APPROVAL OF THE MINUTES**

**RECOMMENDED MOTION:** That the Board of School Directors approves the minutes for the November 14, 2017 Special Board meeting subject to any additions, deletions, modifications or clarifications. (*Enclosure*)

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote:

**PUBLIC COMMENT ON AGENDA ITEMS**

The Board has requested all persons making comments on **agenda items** to list their name, address, telephone number and motion item(s) on the sheet provided. There is a three (3) minute limit per person. The Board does not take action or discuss items not appearing on the agenda. The Board values public comments and wishes to convey that although Board members cannot discuss items that are not on the agenda, they listen carefully and appreciate and value input from the public.

**EXECUTIVE SESSION**

An executive session will be held on Monday, November 27, 2017 for legal and personnel reasons.  
 An executive session was held on Monday, November 13, 2017 for legal and personnel reasons.  
 An executive session was held on Wednesday, October 25, 2017 for legal and personnel reasons.  
 An executive session was held on Tuesday, October 24, 2017 for legal and personnel reasons.

**STUDENT REPRESENTATIVE'S REPORT**

**SUPERINTENDENT'S REPORT**

**IMPORTANT DATES**

<b>Date</b>	<b>Time</b>	<b>Meetings</b>	<b>Place</b>
November 23-24, 2017	~	<i>Thanksgiving Recess</i>	<i>All Schools &amp; Offices Closed</i>
December 5, 2017	6:00	Reorganization Meeting	C.A.S.H. Auditorium
December 5, 2017	<i>Immediately following Reorganization Mtg.</i>	School Board Meeting	C.A.S.H. Auditorium

**SPECIAL REPORTS**

**MOTION ITEMS FOR APPROVAL**

Committee meeting action items considered routine will be enacted under one motion unless removed for separate action upon Board request. The purpose of the consolidated motion is to expedite Governing Board action on all consent items, which are not held for discussion. Items that have been held for discussion by the Governing Board will be enacted upon at the time the item is discussed.

1. **CONSENT AGENDA** (*Dean Snyder, Board President*)

**RECOMMENDED MOTION:** That the Board of School Directors approves the consent agenda items:

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

2. **FINANCE COMMITTEE** (*Stuart Deets, Chair*)

A. **Financial Statements**

**RECOMMENDED MOTION:** That the Board of School Directors approves the enclosed Financial Statements, and the Bills Payable list, as presented. (*Enclosures*)

B. **Servocity Scholarship for Raiderbots #13669 Robotics Club**

**RECOMMENDED MOTION:** That the Board of School Directors accepts a \$500 scholarship from Servocity to be used for online purchasing of competition materials for the Intermediate High School Robotics team for the First Tech Challenge Competitions.

C. **CASH Sports Hall of Fame Donation – Coatesville Area Intermediate High School**

**RECOMMENDED MOTION:** That the Board of School Directors accepts a monetary donation in the amount of \$600 to be used by the Coatesville Area Intermediate High School Library.

D. **CCRES Grant - Makerspace in Library - South Brandywine Middle School**

**RECOMMENDED MOTION:** That the Board of School Directors accepts the grant award of \$5,000 from the CCRES Board of Directors to support Makerspace in Library at South Brandywine Middle School.

E. **Service Master Contract Extension**

**RECOMMENDED MOTION:** That the Board of School Directors approves the extension of the Service Master contract for a [2] two-year period of time.

F. **Girls Star Program - Donation Check**

**RECOMMENDED MOTION:** That the Board of School Directors accepts a check in the amount of \$12,227.85 to be used to fund the Girls Star Program for the next two years. (*Enclosure*)

- G. College Boards Advanced Placement Exams Rebate Check**  
**RECOMMENDED MOTION:** That the Board of School Directors accepts a rebate check in the amount of \$250 from College Boards for Advanced Placement [AP] Exams given in the 2016-27 academic year. (*Enclosure*)
- H. ArcelorMittal STEM Drones After-School Program Grant**  
**RECOMMENDED MOTION:** That the Board of School Directors accepts a grant check in the amount of \$6,000 designated to support the STEM Drones After-School Program. (*Enclosure*)
- I. Board Treasurer – Jeffrey Ammerman**  
**RECOMMENDED MOTION:** That the Board of School Directors approves Jeffrey Ammerman as the Board Treasurer, effective December 11, 2017.
- J. Performance Contract – Hello Baby**  
**RECOMMENDED MOTION:** That the Board of School Directors approves the performance contract for Hello Baby, as presented. (*Confidential Enclosure*)
- K. Human Resources Report**  
**RECOMMENDED MOTION:** That the Board of School Directors approves the resignations, appointments, new positions, leave of absences, transfers, changes of status and corrections, as outlined below:
- 1. Resignations - Regular and Extra Duty**  
**RECOMMENDED MOTION:** That the Board of School Directors approves the following Resignations - Regular and Extra Duty:
- a. CATA
    - 1) Michnuk, Nadine, Certified School Nurse for North Brandywine Middle School. Letter Dated: 11/9/2017. Reason: Personal. Effective: 1/8/2018.
    - 2) Rogowski, Jessica, Teacher for Caln Elementary School. Letter Dated: 11/15/2017. Reason: Personal. Effective: 1/12/2018.
    - 3) Shober, Stacy, School Psychologist for South Brandywine Middle School. Letter Dated: 11/17/2017. Reason: Personal. Effective: 12/12/2017.
  - b. CATSS
    - 1) DiGiacomo, Christine, 6.5 Hour Special Education One-on-One Aide for Rainbow Elementary School. Letter Dated: 11/3/2017. Reason: Personal. Effective: 11/13/2017.
  - c. EXTRA DUTY
    - 1) Westmoreland, Willie, Assistant Tennis Coach for the Coatesville Area Senior High School. Letter Dated: 11/21/2017. Reason: Personal. Effective: 11/19/2017.

**2. New Appointments - Regular and Extra Duty**

**RECOMMENDED MOTION:** That the Board of School Directors approves the following New Appointments - Regular and Extra Duty:

a. CATA

- 1) Gordon, Horace, .25 Cyber Mathematics Teacher for Coatesville Area School District Cyber Academy. Posted: 8/31/2017. Salary: \$10,783.25 (pro-rated). Level: B. Step: 1. Temporary Employee Contract. Degree: BS—Secondary Education, East Carolina University. Certification: Mathematics 7-12. Effective: 11/20/2017. SP4: Approved. Pending 168 Forms.

b. CATSS

- 1) Benjamin, Lorraine, Principal's Secretary for Friendship Elementary School. Posted: 8/28/2017. Salary \$15.00/hour. Effective: 11/27/2017. SP4: Approved. Pending 168 Forms.

c. EXTRA DUTY

- 1) Brackin, Corey, Elementary Band Advisor for King's Highway Elementary School. Posted: 2/9/2016. Salary: \$1,896.25 (pro-rated). Effective: 2017—2018 School Year. SP4: Staff.
- 2) Craig, Malcolm, Game/Event Worker for the Coatesville Area School District. Posted: 9/19/2017. Effective: 2017—2018 School Year. SP4: Staff.
- 3) D'Angelo, James, Mentor for Bernard Beegle, Mathematics Teacher for the Coatesville Area Intermediate High School. Posted: 8/8/2017. Salary \$1,000 (pro-rated). Effective: 2017—2018 School Year. SP4: Staff.
- 4) Eaton, Jennifer, Mentor for Gabriella Toth, Mathematics Teacher for the Coatesville Area Senior High School. Posted: 8/8/2017. Salary: \$1,000 (pro-rated). Effective: 2017—2018 School Year. SP4: Staff.
- 5) Kriston, Breanna, Title 1 Tutor for East Fallowfield Elementary School. Posted: 9/19/2017. Salary: \$33/hour. Effective: 2017—2018 School Year. SP4: Staff.
- 6) McGaughey, Carolyn, Head Lacrosse Coach for the Coatesville Area Senior High School. Posted: 8/24/2017. Salary: \$4,054.88. Effective: 2017—2018 School Year. SP4: Approved. Pending 168 Forms.
- 7) McIlhenny, Melissa, Game/Event Worker for the Coatesville Area School District. Posted: 9/19/2017. Effective: 2017—2018 School Year. SP4: Staff.

- 8) Mendenhall, William, Game/Event Worker for the Coatesville Area School District. Posted: 9/19/2017. Effective: 2017—2018 School Year. SP4: Staff.
- 9) Parker, Tracey, Game/Event Worker for the Coatesville Area School District. Posted: 9/19/2017. Effective: 2017—2018 School Year. SP4: Staff.
- 10) Scangarella, Craig, Title 1 Tutor for Reeceville Elementary School. Posted: 9/19/2017. Salary: \$33/hour. Effective: 2017—2018 School Year. SP4: Staff.
- 11) Sullivan, Kinsey, Elementary Orchestra Advisor for King's Highway Elementary School. Posted: 8/31/2017. Salary: \$925 (pro-rated). Effective: 2017—2018 School Year. SP4: Staff.

**3. Leave(s) of Absence**

**RECOMMENDED MOTION:** That the Board of School Directors approves the following Leave(s) of Absence as indicated:

a. ADMINISTRATION

- 1) Taylor, Chamise, Principal for Scott Middle School. Effective: 11/14/2017—1/2/2018.

b. CATA

- 1) Dantzler, Sheena, Teacher for the Coatesville Area Intermediate High School. Effective: 10/23/2017—11/3/2017.
- 2) Gilbert, Gail, Teacher for Coatesville Area Senior High School. Effective: 11/8/2017—12/21/2017.
- 3) Kontopodias, Kaitlyn, Teacher for Coatesville Area Intermediate High School. Effective: 10/6/2017—11/29/2017.
- 4) Vollmer, Shirl, Teacher for North Brandywine Middle School. Effective: 11/1/2017—12/1/2017.

**4. Involuntary Transfers:**

**RECOMMENDED MOTION:** That the Board of School Directors approves the Involuntary Transfer of:

a. CATSS

- 1) Holmes, Cassandra, move from 6.5 Hour Special Education One-on-One Aide for the Coatesville Area Senior High School to the Coatesville Area Intermediate High School. Effective: 8/28/2017.

**5. Voluntary Transfers:**

**RECOMMENDED MOTION:** That the Board of School Directors approves the Voluntary Transfer of:

a. CATA

- 1) Stowell, Sandra, move from Special Education Teacher for the Coatesville Area Intermediate High School to the Concern Treatment Unit for Boys.  
Posted: 9/13/2017. Effective: TBD.

**3. EDUCATION COMMITTEE (Deborah Thompson, Chair)**

**A. 2018 Ski Club Vermont Trip**

**RECOMMENDED MOTION:** That the Board of School Directors approves the 2018 Ski Club trip to Vermont, as presented.

**B. Varsity Boys' Basketball Team – Sunday Game**

**RECOMMENDED MOTION:** That the Board of School Directors approves the participation in a regular season game on Sunday, as presented.

**C. Overnight PIAA State Championships/Overnight Out-of-State National Championships**

**RECOMMENDED MOTION:** That the Board of School Directors approves the overnight and out-of-state participation in wrestling, swimming and diving, girls' and boys' indoor and outdoor track and field, baseball and softball, as presented.

**D. Course Selection Handbooks - Grades 9-12**

**RECOMMENDED MOTION:** That the Board of School Directors approves the course selection handbooks for grades 9 through 12.

**E. Student Services – Chester County Intermediate Unit**

**RECOMMENDED MOTION:** That the Board of School Directors approves the Special Education Services with the Chester County Intermediate Unit, as presented.

**F. Valley Forge Educational Services Contract – Student 60000563**

**RECOMMENDED MOTION:** That the Board of School Directors approves the Independent Contractor's Contract with Valley Forge Educational Services for student 60000563, as presented.

**G. Overnight / Out-of-State Varsity Wrestling Meet**

**RECOMMENDED MOTION:** That the Board of School Directors approves the request for an overnight / out-of-state wrestling meet, as presented.

**H. The Timothy School – Independent Contractor's Contract**

**RECOMMENDED MOTION:** That the Board of School Directors approves the Independent Contractor's Contract with The Timothy School for the following students:

10002887	10006642	10006765	10007861	10008080
10011163	10011233	10011675	10013478	10013900

- I. Confidential Release and Settlement Agreement – Student 10003431**  
**RECOMMENDED MOTION:** That the Board of School Directors approves the Release and Settlement Agreement for student 10003431, as presented.
- J. Gospel Choir Sunday Performance at Scott Middle School**  
**RECOMMENDED MOTION:** That the Board of School Directors approves the request from the Gospel Choir to perform at Scott Middle School on Sunday, December 3<sup>rd</sup> 2017 from 12:00-2:00 on behalf of Pastor Jonathan Rodriguez’s Church.
- K. Student Adjudication - Student 11000650**  
**RECOMMENDED MOTION:** That the Board of School Directors approves the adjudication for student 11000650, as presented.

**4. OPERATIONS COMMITTEE (*Brenda Geist, Chair*)**

- A. Y.M.C.A. Power Scholars Academy Camp – Reeceville Elementary School**  
**RECOMMENDED MOTION:** That the Board of School Directors approves the request to waive fees in the amount of \$27,200 for use of Reeceville Elementary School from June 24, 2018 to August 17, 2018, as presented.
- B. CASD Organizational Chart**  
**RECOMMENDED MOTION:** That the Board of School Directors approves the organizational chart.
- C. Closure of Friendship Elementary School**  
**RECOMMENDED MOTION:** That the Board of School Directors proceed with the closure of Friendship Elementary School, effective at the close of the 2017-2018 school year, as per the Master Facility Plan approved by the School Board on July 25, 2017.

**5. POLICY COMMITTEE (*Ann Wuertz, Chair*)**

**PUBLIC COMMENT**

The Board has requested that all persons making comments of public concern to list their name, address, telephone number and topic(s) on the sheet provided. There is a three (3) minute time limit per person.

**ADDITIONAL BOARD MEMBERS’ REPORTS**

**INFORMATION ITEMS**

**ADJOURNMENT**

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Time: \_\_\_\_\_

*Notice of this public meeting was advertised in the Daily Local News on January 1, 2017 and on the District Website.  
Copies of the minutes will be maintained in the Office of the Board Secretary.*